

Agenda



Greater Gwent Cremation Joint Committee

Date: Wednesday, 12 December 2018

Time: 2.00 pm

Venue: Committee Room 4 - Civic Centre

To: Councillors R Clark (Chair), Evans, D Davies, R Jeavons, Edwards, Parsons, Jones, Williams, Simmonds, Taylor and Tom

Item		Wards Affected
1	<u>Apologies for Absence</u>	
2	<u>Declarations of Interest</u>	
3	<u>Minutes of the Previous Meeting</u> (Pages 3 - 4)	
4	<u>MTRP Budget Proposal - 2019/20 to 2022/23</u> (Pages 5 - 8)	All Wards
5	<u>Budget Monitoring Report - Report to Follow</u>	All Wards
6	<u>Fee Increase Report for 19/20 - Report to Follow</u>	All Wards
7	<u>Estimates 19/20 - Report to Follow</u>	All Wards
8	<u>Facilities Management</u> To receive an oral update from the Newport Norse representative	
9	<u>Funeral Director's Report</u> To consider any issues raised by local Funeral Directors	
10	<u>Managers Report - December 2018</u> (Pages 9 - 10)	All Wards

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Minutes



Greater Gwent Cremation Joint Committee

Date: 24 September 2018

Time: 2.00 pm

Present: Councillors Edwards (Chair), Evans, R Jeavons, Jones, Williams and Taylor

In attendance: Gareth Price (Head of Law & Regulation), Joanne Hazlewood and Joanne Gossage (Green Services Manager)

Apologies: Councillors D Davies, Parsons, Simmonds and Tom

1 Apologies for Absence

As above.

2 Declarations of Interest

None received.

3 Appointment of Chairman

In accordance with the rota of Authority nomination for Chairman, the position was moved and seconded to Councillor P Edwards (Blaenau Gwent County Borough Council) for 2018/19.

Agreed

That Councillor P Edwards (Blaenau Gwent County Borough Council) be appointed as Chairman for 2018/19.

4 Appointment of Deputy Chairman

In accordance with the rota of Authority nomination for Deputy Chairman, the position was moved and seconded to Councillor R Jeavons (Newport City Council) for 2018/19.

Agreed

That Councillor R Jeavons (Newport City Council) be appointed as Deputy Chair for 2018/19.

5 Minutes of the Previous Meeting

The minutes of the meeting of 14 January 2018 were submitted.

Item 5 Facilities Management

Correction to the Minutes: only one elevation was re-rendered.

Item 6 Manager's Report

It was proposed and agreed at the meeting that the 24 hours-notice regarding the £300 fine be extended to 48 hours.

Agreed:

That the hours of notice be extended from 24 hours to 48 hours.

That the Minutes were accepted subject to the above.

- 6 **Facilities Management**
- 7 **Amendments to the Annual Accounts Return**
- 8 **Funeral Director's Report**
- 9 **The Federation of Burial and Cremation Authorities: Inspection Report**
- 10 **Manager's Report**

The meeting terminated at Time Not Specified

MTRP Budget Proposal – 2019/20 to 2022/23

Service Area	City Services					
Proposal Title	Gwent Crematorium fee increase					
Summary Description, Delivery Arrangements and Timescales	<p>The proposal is to support an uplift in the cremation fee at Gwent Crematorium, to bring it more level with local private crematoria.</p> <p>Gwent Crematorium is operated by Newport on behalf of the five former Gwent Councils. Surplus income is redistributed by agreement of the board and based on an agreed redistribution formula. This equates to 27.48% redistributed to Newport.</p> <p>YEAR 1 - 2019/20</p> <p>An increase of £80 per cremation based on 2,500 cremations would generate an additional 200K revenue. Based on the redistribution formula this would result in an additional 55K income.</p> <p>YEAR 2 – 2010/21</p> <p>A further increase of £50 per cremation based on 2,500 cremations would generate an additional 125K revenue. Based on the redistribution formula this would result in an additional 34K income.</p> <p>It is important to note that the decision point is the Greater Gwent Cremation Committee, not Newport City Council alone</p>					
Decision Point (Please tick appropriate box)	Head of Service		Cabinet Member	x	Cabinet	

PART ONE

Net Savings (£000's)	2019/20 (£'000)	2020/21 (£'000)	2021/22 (£'000)	2022/23 (£'000)
	55	34		
One-Off Implementation Costs (£000's)	2019/20 (£'000)	2020/21 (£'000)	2021/22 (£'000)	2022/23 (£'000)

MTRP Budget Proposal – 2019/20 to 2022/23

Revenue – Redundancy/Pension				
Revenue – Other				
Capital – Building related				
Capital – Other				
Implementation Cost - Total				

Impact on FTE Count (Include vacant or filled)	No impact on FTE count
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Does this proposal require an FEIA and/or WFG Act assessment? (Please tick appropriate box)	<i>no</i>		NO	X
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MTRP Budget Proposal – 2019/20 to 2022/23

PART TWO (For completion of proposals which have an impact on front-line services)

Options Considered
Recommended Option
Specific Links with Wellbeing of Future Generations (WFG) Act
Fairness and Equality Impact Assessment

For internal use:

<i>Unique reference number</i>	
<i>Activity Code</i>	

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Manager's Report

Statistics

Website

In the past 28 days to date, there have been approximately 13500 views of the crematorium web pages.

MEMORIAL SALES

MONTH	VASE BLOCKS	SANCTUM 12	LEASE RENEWALS
Sep 2018	2	0	3
Oct 2018	5	0	8
Nov 2018	3	2	3

CREMATIONS

	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Jan	246	268	240	262	278	220*	254	278	254	283	298	279
Feb	254	258	243	262	254	200*	268	256	226	262	227	239
Mar	230	299	277	287	241	267	279	249	235	253	218	250
Apr	237	229	268	245	222	268	237	193	229	222	246	227
May	219	266	266	230	234	274	270	232	198	204	236	224
Jun	164	260	264	241	239	218	193*	232	235	206	201	224
Jul	186	219	211	237	257	211	175*	204	208	205	206	247
Aug	176	236	244	187	206	183	168*	241	198	191	223	220
Sep	173	228	228	232	204	194	158*	221	218	204	210	211
Oct	193	240	224	225	243	234	186*	233	232	225	251	241
Nov	190	251	239	249	222	226	176*	220	219	212	200	225
Dec		191	244	266	248	200	182*	234	227	238	234	207
	2268	2945	2948	2913	2848	2695	2546*	2793	2679	2705	2750	2794

**Figures marked with an asterisk are at times with reduced service provision due to the installation of mercury abatement plant.*

The cremation totals for the first 11 months of the calendar year are 486 lower than in 2017. Whilst there are clear revenue implications, the lead-in time for funerals is considerably lower, which has positive effects on the public perception of the service.

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